

Town of Dudley

BOARD OF HEALTH

November 15, 2016 @ 6:30pm

Dudley Municipal Complex – Room 315

71 West Main Street, Dudley, MA

Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

Call to Order, Pledge of Allegiance

Chairman Jennifer Cournoyer called the meeting to order at 6:30pm. In attendance were J. Theodore Zajkowski, Roberta Johnson, and Health Agent, Thomas Purcell.

- 1. Mr. Zajkowski motioned to accept the minutes of October 19, 2016. Ms. Johnson seconded. Minutes approved unanimously, 3/0.**

- 2. Tobin Farms Subdivision Modification**

Ms. Cournoyer noted the changes being requested to the original subdivision plan, which meet or exceed all Board of Health requirements. The Board had no objection to these changes. Mr. Zajkowski made a motion that the Board have no objections to the changes to the Tobin Farm subdivision. Ms. Johnson, seconded. Approved 3/0. A letter was drafted to the Planning Board, approved, and copies provided to the property owner and the Planning Board.

- 3. Region 2 Emergency Preparedness**

Sara is working to get a Certificate of Origin made out to The Dudley Board of Health from the company we purchased the trailer from. It should arrive shortly.

Board Member training requirements need to be reviewed for WebEOC, HHAN, ICS and NIMS. More information about these trainings will be sent out to the Board members.

- 4. Yummy Chinese Restaurant - Audit Report Review**

Ms. Cournoyer stated Yummy Chinese was allowed to re-open the Tuesday following the previous Board of Health meeting on October 19, 2016. Mr. Purcell met with the owner at the Board of Health office on Monday, noting that the current floorplan for the restaurant is sub-standard, and the first submission for improvements was not to scale and contained insufficient information. He stated the owner needs to hire a restaurant architect, as originally required by the Board, to provide full plans and equipment list based on restaurant capacity requirements. This is needed to address the improper and overcrowded food storage issues.

A first audit report had been received from the independent consulting firm hired by Yummy. The Board reviewed this report. No additional action is required at this time.

- 5. Approve 2017 Board of Health Meeting Schedule**

The preliminary meeting schedule was reviewed by The Board. It was decided two dates would be revised based on school vacation schedules. The new schedule will be updated and posted on the Town's website.

6. Health Inspector's Report

Mr. Purcell stated that most of the work in the office is caught up. There are a few re-inspections pending, and approximately a dozen restaurant inspections to be performed. Mr. Purcell would like the Board to consider creating hazard classifications for all food permit holders. Low hazard locations can be done once per year.

7. Old Business

Discussion about the previous Board vote to allow Ms. Vescera to vote at region 2 meetings on the Board's behalf. Mr. Purcell stated that he would be willing to attend these meetings on The Board's behalf if they would prefer to maintain full control of their vote. Mr. Zajkowski made a motion that the Board rescind their original approval to allow Deb Vescera to vote on behalf of the Dudley BOH at the Region 2 Emergency Preparedness Monthly Meetings. Ms. Johnson seconded, Approved, unanimous, 3/0.

Mr. Purcell brought up the subject of contract renewals, and recommended all contract renewal dates be reviewed and updated as needed. The contract with Deb Vescera and Harrington Hospital is one that needs updating. Ms. Cournoyer suggested that Ms. Vescera be invited to the January Board of Health meeting to review and discuss their contract. This was agreed upon.

8. New Business

Marijuana Laws - We have already received inquiries about sale and cultivation of marijuana within the town of Dudley. Mr. Purcell will research what/how the new regulations affect the Board of Health, and what the Board of Health's involvement will be. We can find out from The Town Clerk's office how the town voted on this. There will be a discussion at the November 28th Board of Selectmen's meeting.

Ms. Cournoyer noted the next meeting is scheduled for Tuesday, December 20, 2016, 6:30pm in Room 315 of the Dudley Municipal Complex. Alternate dates were discussed, and it was determined that unless an urgent matter arose, the December meeting would be cancelled. If need be, an emergency meeting could be called.

Next meeting will be Tuesday, January 17, 2017.

Mr. Zajkowski motioned to adjourn, Ms. Johnson seconded. Unanimous 3-0

Meeting adjourned at 7:04pm.

Respectfully submitted,
Theresa Woodford