

## Revised Minutes of the April 4, 2018 Board of Water and Sewer Commissioners Meeting

Present: Jay Spahl, Fred Bazinet, Scott Zajkowski, Tom Fournier, Scott Piekarczyk, John Meehan, Lori Smith

Jay called the meeting to order at 6:30 pm. Scott P. made a motion to accept the January 3, 2018 minutes, Scott Z. seconded, all in favor passed unanimously as written.

### Jesse Road Proposed 20 Family Lot Development

Joe Abesamra, engineer for Ranger Engineering & Design LLC, came before the board to discuss the proposed development on Jesse Road by developer, Kevin Goodwin. The board discussed the following specified requirements:

**Water Line:** The developer will install an 8" D.I. main from Mason Road to the intersection of Jesse Road and Alton Drive and an 8" D.I. main into the development with 3 hydrants and valves which need to be included on the plans submitted for approval.

**Sewer Line:** Every house shall have E-1 pumps for the sewer going into a forced main which will be tied into Mason Road with stubs for existing and future and existing house lots on Jesse Road to be able to tie-in. This also needs to be noted on the plans submitted for approval.

There was some discussion on whether or not there may be a smell coming from the sewer line due to the low volume in the lines from proposed development to Mason Road. After discussion it was agreed that the board would wait on this issue until official plans have been submitted. Tom made a motion to send the blueprint to our engineer to review, Scott P. seconded, all in favor, unanimously passed. (rescinded 9.12.18)

Project fees were discussed and a fee schedule was provided to the engineer. Scott Z. made a motion to grant approval of water permits for 20 single family house lots off of Jesse Road in accordance with our regulations. This approval is valid for one year from today's date. Scott P seconded, all in favor, passed unanimously.

### 61 Airport Road/Dudley Hill Road Proposed 22 Condominium Development For 55+ Community

Mike Dowhan, engineer for WDA Design Group, and Bob Ruda, developer, came before the board to discuss the proposed development on Airport Road/Dudley Hill Road. John stated that each duplex unit will be required to have their own meter and curb stop. They had requested permission to tie 2 or three of the buildings into the sewer line on Airport Road. The board said that this was not a possibility as the Tanyard Road pump station is at capacity now. This proposed project will need to be tied into the sewer line on Dudley Hill Road. If proposed development needs individual E-1 pumps and/or on-site pump station it will be the responsibility of the owners to install and maintain. The town no longer accepts pump stations as they are costly to maintain.

Scott Z. made a motion to grant approval of water and sewer permits for 61 Airport Road proposed project for 22 single family condo units in accordance with our regulations. This approval is valid for one year, Scott P seconded, all in favor, passed unanimously.

### Jay Kay Lane Proposed 5 Single Family Development

John Kwiecinski came before the board to ask permission to connect to water and sewer for his proposed development , Jay Kay Lane, off of Jaybee Ave. He is not looking to do the work now but is interested in selling this 3.5 acre parcel with an approved development plan. Scott P. made a motion to grant approval of water and sewer permits for 5 single family house lots on Jay Kay Lane, contingent upon submittal of plans which meet the town regulations. This approval is valid for one year, Scott Z seconded, all in favor, passed unanimously.

### 163 West Main Street – Life Skills

John Amic, CEO, of Life Skills and Ray Shaw, installer, contacted the office requesting approval to tie into water for fire protection for 163 West Main Street. A hydrant flow test is scheduled for Friday, April 5<sup>th</sup>. They will pay the permit fee for the size of sprinkler line according to water tie-in fee schedule once the size of the sprinkler line is determined. Scott Z. made a motion to grant approval for Life Skills to connect to the water lines for 163 W. Main Street, Scott Z seconded, all in favor, passed unanimously.

### Water and Sewer Report

#### Water:

The new truck came in and we are using it now. DEP finished the Sanitary Survey. We have 11 things we have to do to be in compliance. The big one is to get the standpipe clean inside. We are going to get a price and put in an article for the town meeting this fall. We are flushing hydrants right now and in 2 weeks we will begin reading meters again. We have a new staff member, Luke Asselin. He took over Brian's position, and Brian took over Tim's position. Tim is now working in the Sewer Dept.

#### Sewer:

The new truck is now having the crane put on it. We should have it within a month. We received an extension from DEP for the I & I study. Tighe & Bond started installing eight (8) meters in the manholes on March 19<sup>th</sup>. They come down weekly for a period of ten (10) weeks to obtain readings. The budget submitted for the Sewer Dept. is \$61,000. less than last year as Phase I debt is now paid off.

We have submitted articles for the May 2018 town meeting closing out articles with money going back into retained earnings: Sewer \$12,093.95 (closing out article for pumps and meters) and Water \$1,503.51 (closing out article for Water Main )

### Stevens Mill Project Update

We have reached out to Greg Balukonis, Town Administrator, to assist us in contacting George Peterson to see what his intentions are in regards to moving forward on the Stevens Mill Project. John stated that we have been saving water for this project for approx. 11 years now. John recommended to the board that they only allow individual homes to connect to water and no more developments from this point forward until we know what is going on with Stevens Mill Project so that we will have enough water to accommodate the requests. The board agreed with this recommendation.

### Discussion On Proposed Fee Schedule

The board next discussed the fact that applicants currently do not pay for their permits until they are actually taking the permits out, which in some cases can be 1-2 years or more. Scott P. made a motion to charge 100% of the permit fees at the time of approval, Fred B seconded. After discussion it was agreed that the board would wait on this issue until the next meeting so that they will have time to consider this change. Scott P. rescinded his motion, Fred B. seconded, all in favor. This will be the first thing on the May agenda.

Scott Z. made a motion to adjourn at 8:00 pm, Tom seconded, all in favor, passed unanimously. Next scheduled meeting is May 2, 2018.