

Revised Minutes of the August 8, 2018 Board of Water/Sewer Commissioner Meeting.

Present: Jay Spahl, Fred Bazinet, Tom Fournier, Scott Piekarczyk, George Patrinos, Lori Smith

Jay called the meeting to order at 6:30 pm. First item on the agenda was the acceptance of the July 11, 2018 minutes. Scott Piekarczyk made a motion to accept the 7/11/18 minutes as typed, Tom Fournier second, unanimously passed.

71 West Main St. Dudley Fire Station: Jim Jackson of CDR McGuire provided the board with plans for the upgrade to the Fire Station. They will tie into Mason Road with a 6" connection, cross the road, leave a tee out, 6" x2" for domestic water, install gate valves where George requested them, leaving out a 6" fire service for sprinkler protection for the building and also leave out a 6" hydrant on the property. The board would like to see a couple of bollards installed to protect the hydrant. Tom made a motion to accept a tie-in for the Fire Department, Scott P seconded, all in favor, unanimously passed. Lori will send a letter to the Fire Station in regards to tonight's vote.

27 Tanyard Road – Jeff Conrad. Jay stated that the heat was off in this building and as a result the pipes froze and burst. Jeff is requesting an abatement on the sewer portion of this invoice as not all of the water went into the sewer. Scott P. made a motion to charge 100% of the water usage and 25% of the sewer usage for the final water and sewer reading on 27 Tanyard Road, Tom seconded, all in favor, passed unanimously. (Rescinded 9.12.18)

Update on the July 28th - 29th, 2018 water main break at Ethan Allen. George provided the following information: call first came in at 3:30 am on July 29th; Bates tank showed as empty; both stations pumping #3 – 328 GPM and #6 – 200 GPM, called in all personnel (1 hwy and 1 sewer); no spotting of any main breaks by public or police, personnel drove around low zone looking for break, no access behind Ethan Allen when searching, FEMA Director was notified, he alerted the Town Administrator and Selectmen, and activated Reverse 911; around 8:00 am began shutting down areas in lower Schofield, New Boston Road, Village St., Jerrico area, Chase Ave, Mason Road; began seeing an increase in pressure; started opening up closed sections again, estimating 500,000 gals and \$1,500 in overtime costs; gate on Chase Ave (running water at high rate); found hydrant blew out behind Ethan Allen; closed off gate to Ethan Allen, sprinkler system; unsure why fire alarm did not activate to alert owners or Fire Dept.; M & M repaired hydrant tee that blew apart; DEP send 2 representatives on Monday to go over the incident with us; DEP toured stations to check on operations; DEP required us to take 9 bacteria samples in low zone; all samples came back clean; DEP was notified and are happy with the results of the bacteria testing and that we are back running at normal capacity; Wednesday mid-day all levels were back to normal and pump stations pumpage turned down. All town departments were notified. LaFluer Electric will be coming in on Friday to make any necessary adjustments on Bates Tank telemetering systems and check on other systems. Tom Fournier made a motion that George continue to investigate the total cost to the town of the Ethan Allen break and provide a break down that we can bill to the owner of the property via certified mail, Scott P. seconded, all in favor, unanimously passed. George said that he will make a call to Ti-Sales to see if there is some type of monitoring alarm that could be placed on the hydrant to alert if there are any future breaks.

Water/Sewer Updates:

Water: Main breaks at 68 Mason Road, Dudley Hill/Airport Road; repaired services leak at 179 Schofield Ave (Cravers Estate); repaired water line on School Ct, Flushed areas of Mason Rd/Sawmill Rd, Dudley Hill, Hall Rd; Flushed Perryville areas; worked on communication issue (telemetry) station #6 possible modem in station; looking into new communication system for stations; looking into new chemical feed pump for station #6 issue on-going with Madden Pump; loom, seeded, hot top areas dug or main breaks, Luke is still in class, DEP tank cleaning project is targeted for next August (2019) at the beginning of the month; made contact with Joe Pappo DN Tanks (formerly NatGun) who built standpipe; completed meter reading for water/sewer; working on meter repair lists and final readings; and lots of re-stock in paints and materials after numerous main breaks.

Sewer: Ruby Electric: pulled pump and motor. Took to shop and replaced seal (2 days); 70 Dudley Hill Rd – pump problem; Marked site for dig safe; cut and trimmed lawns; replaced air compressor lines and regulator; read meters (water, well, extra outside meters); and repaired valve on jetter.

Subdivision plan for Dudley Estates, for 18 single-family lots with access from Jesse Road, Four Lots Dudley Realty Trust, applicant was discussed next. The Planning Board sent over the plans for review and feedback. They have requested feedback by Sept. 4, 2018 in order to be heard at the public hearing. Water and Sewer Commissioners had previously voted to approve their request to connect to town water and sewer. Lori stated that yesterday she had received a call from the developer's engineer, Ben Osgood, stating that they would need to apply for a special permit as the proposed development is in the ground water protection overlay district. She stated that the engineer will need to submit plans and a public hearing will need to be scheduled, along with legal notices posted and notices to the abutters. Lori asked if the board would like to continue with Tighe & Bond for the engineering review of the plans once submitted. Jay said he feels that we could continue to use Tighe & Bond, as they have engineers who specialize in various areas. Scott P. requested that Lori get a few quotes on engineering costs prior to inviting Tighe & Bond to this hearing. Jay asked Lori to pull the minutes from the meeting in which we granted the approval for Jesse Rd development and have George review. The board will need to come in the office to review subdivision plans and respond to the Planning Board with our concerns and stipulations.

Jay stated that a letter was sent to the Town Administrator shortly after John announced his upcoming retirement to assure them that the department is running with licensed, trained, and experienced personnel that are capable of handling anything that may come up. The Town Administrator responded that at the direction of the Selectmen, he has requested an independent "best practices" review of the Water/Sewer/Highway departments. Scott P. wanted to be on the record as stating that when there was a deficit in the Sewer Dept. there was no interest in a DPW but now that there is a surplus there is an interest.

Jay stated that the Sewer Dept. will be doing some night jetting on West Main St. the week of Aug. 12th as there will be less flow and traffic at night. This hasn't been done for about 5 years. The guys will work at night instead of their day shift so there will be no overtime. They will check the stations at the end of their shift. Luke will assist the Sewer Dept. with this project. They will schedule a police detail.

Lori updated the board on the Aug. 6th meeting with Tighe & Bond, and Mike and Tim regarding the I & I study. The timetable that was discussed was to start in the Spring 2019 – Infiltration Program; Fall 2019 – Inflow Program; and Spring 2020 CCTV Program. The cost of this work is \$307,149.00. The Sewer Dept. will do the dye testing in-house which will save the town \$10,000. Tighe & Bond will do the smoke testing as there is a lot of required reporting associated with that aspect. Marina of Tighe & Bond stated that the I & I report is due to DEP by August 31, 2018. Once they submit this report it becomes a document and we will be bound to the timetable and steps to be taken that are outlined therein. Marina said that she would be happy to come and meet with the board to answer any questions that they may have. A tentative date for this would be Aug. 28th at 11:00 in the Dudley Town Hall. Jay said that he would like to have the Town Administrator involved in this and asked Lori to send him a copy of this report and invite him to attend the meeting. Tom and Scott P. would like to get Paul Brinkman's feedback on this report. Lori will email it to him.

George informed the board that while doing the meter readings the guys have been finding possible meter tampering, ie broken pins, etc. We do have a regulation on the books which addresses this issue and imposes fines. George would like to see the fines increased. He also requested the board address the houses which will not grant us access to fix the meters. Jay thinks that there is something on the books that after three attempts and tagging that a certified letter be sent notifying them that the water will be shut off. Jay asked Lori to research the current policy prior to our next meeting. The board will revisit these issues at the September meeting and asked that George have something written up.

George informed the board that DEP wants someone in place to be in charge that has the necessary licenses by Sept. 1, 2018 when John is officially retired. George said that he is the only one who has the licenses and the required years' experience. Brian has the licenses but not the years' experience. Jay asked George if he would be willing to do this and he said yes. DEP will be asking the board for a letter stating who is in place and listing their licenses, experience etc. Scott Z. had requested that the Personnel Board post the position shortly after John announced his retirement. The position has not been posted as Greg Balukonis contacted the Personnel Board and asked them to put a hold on the position posting until the DPW study has been completed. Scott P. said that he will contact the Selectmen chair, Steve Sullivan regarding this issue.

Tom made a motion to adjourn at 7:45 pm, Scott P seconded, all in favor, meeting adjourned.

