

Pearle L. Crawford Memorial Library
Board of Trustees Meeting Minutes
Tuesday, January 9, 2018 @ 5:15pm
Dudley Municipal Complex, 71 West Main Street, Dudley, MA
Room 315
Approved and Amended 3/26/2018



1. Call to Order/Pledge of Allegiance:

Benjamin Craver opened the meeting at 5:15pm. In attendance were Richard Clark, Pat Korch, Cathleen Carmignani and Nora Cavic. Also in attendance was Karen Wall, Library Director and Michelle Jervis, Clerk. Randi Booth entered at 5:44pm. Videographer is Brian Dorval.

2. Approval of Minutes:

Richard Clark motioned to approve the minutes of November 28, 2017. Pat Korch seconded. Unanimous Vote.

3. Library Director's Monthly Report (attached):

Karen Wall, Library Director, briefly outlined December's activities and events. The holiday arrangement workshop with Bemis Farm was rescheduled due to inclement weather and was sold out. The Family Gingerbread House Day on 12/2/2017 was well attended with 79 children decorating gingerbread houses. All had a great time. On 12/29/2017 a Mindful and Meditation Class was held with several attendees. Tai Chi classes started in December on Wednesdays from 3:30pm to 4:30pm. It is a drop in basis and she is happy to say that Charlene, the instructor, will be having the classes through March. The 2nd Pumpernickel Puppet show took place with 75 attendees. It was a lot of fun and will be returning for another show in the near future. Ongoing events such as the book discussion group, the genealogy group and children's story and crafts were all well attended.

Upcoming Events:

The month of January will be a busy month. Karen Wall informed everyone that the winter story times will begin on 1/9/18 and will be every Tuesday, Wednesday and Thursday. There is no registration. The Book Discussion has been rescheduled from 1/4/18 to 1/11/18 at 6:00pm. If anyone wishes to join the group please call the library. There are available books prior to the discussion and everyone has an enjoyable time. Saturday morning Story/Craft will begin on 1/13/18. This month there is a penguin theme. Chair Yoga Winter Series, sponsored by the Friends for the Library, will start 1/17/18 to 2/21/18 from 10:30am to 11:30am with Joanne LaLiberte. On 1/18/18 there will be a ukulele workshop hosted by Julie Stefanik. This class is limited to 25 people. She is a great teacher with an abundance of patience. On 1/20/18 there will be a drum

circle also sponsored by the Friends of the Library. Percussion instruments from around the world will be available to play. There is no registration and additional information is on the website. On 1/25/18 we welcome back Seema Kenney from Mass Land Records to do a presentation on using their records as part of your genealogy research. This event will take place from 6:00pm to 7:30pm in the Fels Room. Ongoing events such as the Knitters Group that meet on Friday morning from 10:00am to 12:00pm, Chess Club on Saturdays from 12:00pm to 1:00pm for ages 12 and older, and the Pokémon Club on Tuesdays from 3:30pm to 4:30pm ages 7-14 are all well attended. Harrison Records facilitates the Pokémon Club and the children have a lot of fun.

Finally, the library will be closed on Monday, January 15, 2018 for MLK Day and Monday, February 19, 2018 for President's Day. The library will be open the Saturdays prior to these holidays. Karen Wall will be attending a Legislative Breakfast at the Worcester Public Library on Friday, February 16, 2018 @ 8:00am. Local representatives will be attending and discussing library funding and state aid. Any trustee who would like to attend should let her know.

The month of January is the Friends Membership Drive month. If you become a Friend of the Library you receive one of their new calendars. The "Friends" support 90% of the children's programs, museum passes, other library programs and the book page review at the front circulation desk.

Regarding the water heater in the library, Jay Spahl checked it out and it is not functioning. She will check on the warranty. Also the children's room self-check is still in need of repair. She has it on her list of things to do.

Budget – All members reviewed the budget. As in the past months, Ms. Wall has been conscientious with spending and the budget looks good.

7. New Business:

Trustee Refresher Handouts – Pat Korch distributed the handouts to members. This handout included the Board of Trustees Bylaws, Position Description for Public Library Trustees, the Golden Rules of Board Members and the Code of Ethics of the American Library Association. All thanked her for work compiling the information. Cathleen Carmignani questioned Article 5 of the Bylaws: Duties of Trustees, and asked if the Trustees have the right to hire/fire? Karen Wall stated that the assumption has been set. Ben Craver agreed and added it's a matter of the bylaws reflecting that.

Weekly Review and Signing of Invoices – Karen Wall stated that it is quite difficult to get signatures on the invoices/warrant. She understands that everyone is busy. Ben Craver requested members communicate with her when it comes to signing. If Karen is aware you are not available it is easier for her to obtain the necessary final signature by asking the Town Administrator.

Upcoming meeting dates: February 27, 2018, March 27, 2018, April 24, 2018, May 22, 2018 and June 26, 2018.

7. Adjournment:

Richard Clark motioned to adjourn at 5:54pm. Pat Korch seconded. Unanimous Vote.

Respectfully submitted, Michelle Jervis, Clerk

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