

Minutes of the November 1, 2017 Water and Sewer Board Meeting

Present: Jay Spahl, Fred Bazinet, Scott Zajkowski, Tom Fournier, John Meehan, and Lori Smith

Jay called the meeting to order at 6:30pm.

Scott Zajkowski made a motion to accept the Oct. 4, 2017 minutes, Fred Bazinet seconded, all were in favor. Unanimously passed as read.

Superintendent Report: John stated that we received the Retained Earnings Certification from the Department of Revenue: Sewer Retained Earnings- \$488,877 and Water Retained Earnings - \$939,669

Sewer Dept:

Read well meters; second meters for outdoor use; and read water meters. Removed rags from pumps on Lyons Road and Pondview Terrace. Methuen has ordered the motor for Lyons Road and Luther Lane. He thought it would only take a week but it will be 3 – 4 weeks before it arrives. Lakeview Ave station is all completed. Pattison Ave Sewer Station will cost about \$35,000 to rebuild. We will need to put in 840'ft of 2" sewer line up the street. Pipe will cost about \$1,000. We can install it and pave the road for about \$1500 prior to rebuilding the station.

Water Dept.:

Flushed hydrants around town we will still have to finish the lower zone. We tapped the main at 28 Mill Rd. and 48 Alton Drive and paved the road. Located the sewer and water service at 6 Oxford Ave (vacant lot). Read meters. Toomey came down to test the master meter at the pumping station. Repaired a main break on Jaybee Ave. The water main project on Mill St. and Pine St. is all paid off and we came in underbudget with a little over \$1,000.00 left over. Stonkus Hydraulic is coming down on Friday, Nov. 3rd to do its yearly inspection of your P.R.V. on Rte. 31 and on Mason Road. Carl Sopper will be coming down to conduct the yearly leak detection testing on half of the town this month. DEP is coming down on Nov. 29th and 30th to do a Sanitary Survey on all the pump stations and record keeping. The purchasing of the new trucks was approved at the Town Meeting and we will be ordering them. Sewer truck will be gray as that is how they are coming in now, and it would cost \$3,000.00 to paint it green. The Water truck will be blue as there was no additional cost for that.

Scott Z. stated that we will need to go before the Capital Improvement Committee for the Pattison Ave pump station project.

Update on Assistant Plant Operator position: Mike Krajcik has been appointed as the Assistant Plant Operator, after a period of 90 days, the vacant laborer position can be filled. Paul Siegmund has been authorized to fill the Recycling Center position.

Miscellaneous Discussion:

Scott stated that one of the Selectmen has requested that we send their department copies of our minutes. Once minutes are approved Lori will forward a copy to the Selectmen's Office.

Scott will be meeting with the Town Administrator to discuss the indirect costs. Scott has requested a written calculation detailing how the indirect costs are calculated. Tom suggested that he ask not just for the current written calculation but also previous written calculations. Scott invited any interested board members to attend the meeting with him.

Fred made a motion to adjourn at 6:50, Tom seconded and all were in favor.