

TOWN OF DUDLEY
MASSACHUSETTS
OFFICE OF THE TOWN ADMINISTRATOR
71 West Main Street, Dudley, MA 01571

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JOB POSTING

HIGHWAY SUPERINTENDENT

The Town of Dudley is seeking a Highway Superintendent working under the policy direction of the Board of Selectmen and reporting to the Town Administrator. This position is part of the town's management team and is responsible for maintenance of town streets, public buildings, cemeteries and operation of the municipal recycling center. The Highway Superintendent is responsible for the supervisory, administrative and organizational aspects of the department, including budget development and administration, submission of the capital improvement plan addressing the department's needs, and planning work and directing staff in a professional and efficient manner. The town is looking for a hands-on manager responsible for recommending staff hiring, promotions and disciplinary actions consistent with Board policies and the collective bargaining agreement. This position requires a progressive approach due to budgetary constraints, strong organizational and leadership skills and the ability to communicate effectively with the public and other town officials. Candidates must hold an Associate's degree, although a Bachelor's degree or equivalent is preferred. A valid driver's license and 10 years of related public works experience, including 5 years in a supervisory role is also necessary. Salary range is \$73,000 to \$88,000 depending on qualifications. The successful candidate must establish a residence with 15 miles of Dudley, unless waived by the Board of Selectmen. Submit cover letter and resume in PDF or Word format to: administrator@dudleyma.gov or mail to Town Administrator, 71 West Main Street, Dudley MA 01571 not later than July 1st (electronic submission is preferred) AA/EEO.