

**Town of Dudley**  
**BOARD OF HEALTH**  
**September 18, 2018 @ 6:30pm**  
**Dudley Municipal Complex – Room 321A**  
**71 West Main Street, Dudley, MA**

Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

**Call to Order**

**Chairman Jennifer Cournoyer called the meeting to order at 6:30pm. Board Members in attendance were J. Theodore Zajkowski and Roberta Johnson. Also in attendance were Health Agent Thomas Purcell and Clerk Theresa Woodford.**

1. Pledge of Allegiance
2. Accept Minutes of July 17, 2018 meeting - Ms. Johnson motioned to accept the minutes of the July 17, 2018 meeting. Mr. Zajkowski seconded. Unanimous; minutes accepted.
3. 116 Pierpont Road Septic Plan Application for Local Upgrade Approval - Reduced distance to public drinking water source. After a brief discussion and review of request from DC Engineering and Survey, Mr. Purcell recommended the Board approve the application for upgrade approval for 116 Pierpont Rd. Mr. Zajkowski made a motion to approve the application as presented. Ms. Johnson seconded. Passed unanimously.
4. Region 2 Emergency Preparedness - There is a walk through drill in the Senior Center scheduled for Friday, October 5, 2018 at 9:00 am. A phone contact drill was performed by Jamie Terry today, Tuesday, September 18, 2018. Each Board Member, the Health Agent, and the Clerk received a contact voice mail from Ms. Terry.
5. Public Health Nurse - Discussion  
Ms. Cournoyer received a telephone call from Harrington Healthcare that we they will no longer be providing public health nurse services effective December 2018. Written notification has been requested without response. Mr. Purcell suggested the Board prepare a Request for Proposal for the Newspaper. Ms. Cournoyer and Mr. Purcell will work on this and report back.
6. Marijuana Regulations - Discussion  
The Board will need to prepare guidelines for Marijuana retailers in Dudley. Ms. Cournoyer distributed information from several cities and towns for the Board members to review and provide input. Discussion will continue.
7. Landfill Solar Array - Discussion  
There is a proposal to place a solar farm on the old landfill, which falls under Board of Health. Ms. Cournoyer presented information to the Board gathered during a meeting at the Transfer Station with Ameresco Co. The Board will review plans as they are presented.
8. Retail Outlet Inspection Frequency  
Mr. Purcell recommended multiple food establishments be placed on a list of one inspection per year requirement. The list of establishments was gone through and reviewed. This included retail only establishments, and bars who do not currently serve food. Mr. Zajkowski expressed concern about locations that violate tobacco regulations. Mr. Purcell stated this change would not affect tobacco inspections, and

these locations have not had violations in other areas. Mr. Zajkowski made a motion to amend the inspection schedule as read by Mr. Purcell to once per year.

9. Health Inspector's Report - Mr. Purcell suggested a joint meeting with School Department, Water Company and Town Hall to review lead issues in drinking water in town buildings and schools. Ms. Cournoyer suggested setting up a meeting with these departments. Ms. Cournoyer will notify the Board when a meeting has been planned.

Mr. Purcell would like to set up a review of immunization records within the school system, offer immunizations to those who needed. This would assist in creating an immunization database for use in the event of a break-out for exclusion. Ms. Cournoyer recommended that Ms. Johnson be involved in this process because of her background and knowledge in the field.

10. Clerk's Report - As submitted to The Board with agenda.

Clerk request that the Board members confirm they received Ms. Terry's voicemail and responded. Mr. Zajkowski and Ms. Johnson both stated they had responded.

11. Old Business

Ms. Cournoyer and Mr. Purcell will work on getting a sticker process in place for Haulers who provide services in Dudley.

12. New Business

Mr. Zajkowski asked if it was possible to have complainants fill out the complaint forms themselves or provide their complaint in writing so there was no question about what had been reported. Mr. Purcell will look into this.

The next meeting will be held Tuesday, October 16, 2018 at 6:30pm in Room 321A.

Motion was made by Mr. Zajkowski to adjourn. Seconded by Ms. Johnson. Unanimously accepted. Meeting adjourned at 7:15pm.