

Town of Dudley

Board of Selectmen
Highway Commissioners
Cemetery Commissioners

February 25, 2019 @ 6:30pm
Dudley Municipal Complex
71 West Main Street, Dudley, MA
Veteran's Memorial Hall – Room 321A
Approved 3/11/2019

Some matters have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

1. Call to Order, Pledge of Allegiance

Steven Sullivan opened the meeting at 6:30pm. In attendance were Kerry Cyganiewicz and John Marsi. Also in attendance was Michelle Jervis, Administrative Secretary. Greg Balukonis, Town Administrator was absent. Paul Joseph was absent.

2. Approval of Minutes:

John Marsi motioned to approve the minutes of February 11, 2019. Kerry Cyganiewicz seconded. Unanimous 3-0.

3. Appointments:

Registrar (R) Reappointments –

a. John Marsi motioned to reappoint James Brinker as a Registrar with a term to expire March 31, 2021. Kerry Cyganiewicz seconded. Unanimous 3-0.

b. John Marsi motioned to reappoint J. Pellegrino D'Auria as a Registrar with a term to expire March 31, 2020. Kerry Cyganiewicz seconded. Unanimous 3-0.

4. Resignations:

Finance, Appropriation and Advisory Committee (FAA) – Denis Collette – Kerry Cyganiewicz motioned to accept, with regret, the resignation of Denis Collette as a member of the FAA effective 2/20/19. John Marsi seconded. Unanimous 3-0.

5. Public Comments/Citizens Comments – Informational:

Albert Salonis III of 21 Aldea Ave came before the Board with a proposal. He is a junior at Shepherd Hill and enjoys mountain biking. He stated that Dudley does not have many trails to ride and would like to be involved with appropriate departments to see if trails could be considered. Mr. Balukonis stated that we do not have a Recreation Commission at this time but he might want to be involved when established as well as reaching out to the Conservation Commission to provide some guidance and point of direction. All members thanked him.

Scott Zajkowski of 8 Catherine Street and a Water/Sewer Commission came before the Board seeking information about the water/sewer bills being outsourced to a local printing company. He feels the invoice received for the services should not come out of indirect costs. He will be contacting his clerk for information this week.

6. Town Administrator's Report:

Mr. Balukonis presented the Board with the tabulation of the recent bid opening for the reroofing project on the Municipal Complex. There were eight (8) bids with a wide range of prices. The lowest bid was \$364,000.00 of which we have \$343,145.00 available. He will review the budget and will come up with the remaining funds for the project to be approved at our next meeting. Also Mr. Balukonis would like to hold the Public Hearing on the consolidation of the Highway, Water/Sewer to a DPW on March 25, 2019. We will need to draft special legislation and that is in the hands of Town Counsel. Finally the grant application for the Community Block Grant is being finalized. Mr. Balukonis gave Chairman Sullivan several documents to sign to complete the application.

7. Around the Town – Focusing on Local Businesses:

8. Licenses/Permits:

9. Public Hearing - Community Development Block Grant – posted for 6:45pm.

10. Public Business:

- a. **J. Drusilla Carter – New Library Director** – Library Trustee Co-Chairs Richard Clark and Pat Korch came before the Board with Ms. Carter. Mr. Clark stated that Ms. Carter has a distinguished background and is very happy she has taken the position. Ms. Carter thanked the Board and looks forward working with the staff and patrons of the library.
- b. **Toll Booth Request – Sean Bowes** – After discussion **John Marsi motioned to approve the request for a toll booth on Saturday, June 8, 2019 with a rain date of Saturday, June 15, 2019 from 9am to noon at the town line for the Pan-Mass Challenge. Kerry Cyganiewicz seconded. Unanimous 3-0.**
- c. **Black Tavern Historical Society – Request the use of the Town Common and Parking Waiver – John Marsi motioned to approve the request from the Black Tavern to use the Town Common on Saturday, October 5, 2019 for the 7th Annual Craft Fair and to grant permission to park on the west side of Center Road for this event. Kerry Cyganiewicz seconded. Unanimous 3-0.**
- d. **Formally Adopt the Hazard Mitigation Plan voted as a draft on 12/3/18.** Peter Peloquin, Associate Planner for Central Mass Regional Planning Commission (CMRPC) came before the Board. After discussion **Kerry Cyganiewicz motioned to formally adopt the Hazard Mitigation Plan with the draft voted on 12/3/18. John Marsi seconded. Unanimous 3-0.** Mr. Balukonis thanked CMRPC for all their hard work on this endeavor.
- e. **Annual Town Meeting Warrant – John Marsi motioned to open the Warrant tonight, February 25, 2019; Close the Warrant on Friday, April 19, 2019 at 1:00pm; last day to post the warrant will be on Friday, May 10, 2019 with the Town Meeting scheduled for May 20, 2019. Kerry Cyganiewicz seconded. Unanimous 3-0.**
- f. **Election Warrant** – The Board read the offices to be elected at the annual town election on June 10, 2019. After discussion **John Marsi motioned to accept the Annual Town Election list. Kerry Cyganiewicz seconded. Unanimous 3-0.** Steve Sullivan stated there are many open seats so residents should get involved.
- g. **FY20 Budget Kickoff** – Mr. Balukonis stated that the FY2020 budget is in the works. He created a budget calendar with all departmental budgets due on 3/15/19. He stated that Bay Path Vocational High School has increased its assessment in the amount of \$157,750.00. There are 21 new students attending in the fall from Dudley. Mr. LaFleche, Superintendent/Director of the school will be adopting the budget at their 3/4/19 meeting. He would like to invite him to an upcoming joint meeting with the

Selectmen and FAA to explain the increase. On March 20, 2019 there will be a joint meeting with the DCRSD School Committee, Charlton Board of Selectmen and the Dudley Board of Selectmen. This meeting will give him the budget for the schools. Regarding the budget, Mr. Balukonis looked at Governor Baker's recent budget and it appears Dudley has an increase of \$73,000 which is good news. The town's revenue growth is modest with total revenues of \$529,644 for FY2020, a 2.7% increase from last year. This increase does not include the Enterprise Account. In the upcoming month he will be reviewing department heads' budgets and request no department head increase their budget over 2%. As possible revenue for the town, Mr. Balukonis has been approached by a developer for cannabis growing facility in town. They will need a Special Permit and the town will need to approve a Host Agreement. John Marsi stated that he the town was proactive in its bylaws regarding cannabis and happy to hear we might be getting additional revenue in the town. This facility would only be a grow facility and not to sell recreational marijuana.

11. Board Member Comments:

12. Student Representative:

13. Departmental Communication:

14. Adjournment:

John Marsi motioned to adjourn at 7:45pm. Kerry Cyganiewicz seconded. Unanimous 3-0.

Respectfully submitted,
Michelle Jervis, Administrative Secretary

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