

# Town of Dudley

Board of Selectmen  
Highway Commissioners  
Cemetery Commissioners  
November 9, 2020 @ 6:00pm  
Dudley Municipal Complex  
71 West Main Street, Dudley, MA  
Room 321A

**Approved 11/23/2020**

**Some matters have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.**

## **Chairman's Disclosure for Public Meetings:**

### Public Meetings:

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's Executive Orders imposing strict limitations on the number of people that may gather in one place, although a quorum of the members of the Dudley Board of Selectmen will be physically present for this meeting, no in-person attendance of members of the public will be permitted. The meeting will be live broadcast on Dudley Cable Access Television, Channel 192, and members of the public can also access the rebroadcast of the meeting online via YouTube. In the event of an unanticipated interruption in this broadcast, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

*Members of the public who wish to appear before the Board of Selectmen must make an appointment to appear on an upcoming agenda, by contacting Michelle Jervis at [selectmen@dudleyma.gov](mailto:selectmen@dudleyma.gov) or by calling Michelle at (508) 949-8001. Placement on the agenda is not guaranteed however, and persons requesting to appear before the Board of Selectmen should not attend a meeting in person unless and until the appointment has been confirmed by the Board of Selectmen. Persons with matters appearing on a meeting agenda may request that they attend via virtual means, such as via conference call rather than in person attendance. Such request should be directed to Michelle Jervis at [selectmen@dudleyma.gov](mailto:selectmen@dudleyma.gov) or by calling Michelle at (508) 949-8001 no more than three business days hours in advance, so that appropriate arrangements can be made.*

*However, persons or representatives with matters appearing on the meeting notice/agenda who wish to be physically present at the meeting must observe the following requirements:*

- 1. In accordance with existing requirements imposed by the Governor, meeting rooms will be limited in terms of the total number of persons that may be physically present at the same time, including Board/Committee members and staff. Satellite rooms will be available for overflow, and the meeting will be broadcast in real time in those satellite rooms.*
- 2. Persons who wish to participate in any particular matter on the meeting agenda will be asked to wait in a satellite room until that agenda item is reached, at which point attendees will be rotated between the main meeting room and the satellite room(s), as appropriate.*
- 3. Social distancing must be maintained in both the main meeting room and in satellite rooms. Face masks or coverings will be required in accordance with Governor Baker's May 1, 2020 COVID-19 Order No. 31, "Order Requiring Face Coverings in Public Places Where Social Distancing is Not Possible." A copy of that order can be found at <https://www.mass.gov/doc/may-1-2020-masks-and-face-coverings/download>*
- 4. Failure to comply with these requirements may lead to an attendee's removal from the meeting.*

### **1. Call to Order, Pledge of Allegiance:**

Kerry Cyganiewicz called the meeting to order remotely at 6:35pm. In remote attendance were Jason Johnson, Paul Joseph and Steven Sullivan along with Richard Carmignani, Jr., Treasurer/Collector. Also in public attendance were Jonathan Ruda, Town Administrator and Michelle Jervis, Administrative Secretary. John Marsi and Paul Joseph were absent.

Jonathan Ruda stated that he called Town Counsel clarifying members of the Board participating remotely. Since we are still in a State of Emergency/COVID-19 pandemic, the Board can participate remotely as long as a roll call vote is taken.

## **2. Consent Agenda:**

Steven Sullivan motioned to approve the Consent Agenda (approval of minutes of 10/26/20; approve but not release executive session minutes of 10/26/20; minutes of 11/2/20 and approve but not release minutes of 11/2/20). Jason Johnson seconded.

Roll Call Vote:

Kerry Cyganiewicz, Aye

Jason Johnson, Aye

Steven Sullivan, Aye

## **3. Appointments:**

Planning Board member – Guy Horne – Mr. Ruda stated that there has been a recent vacancy on the Planning Board and the seat needs to be filled until the election. The Planning Board recommends Guy Horne and he stated that he will be willing to participate. He is a prior member of the Board and is qualified for the position. Jason Johnson motioned to accept the appointment of Guy Horne to complete the term of Lou Perrin with a term to expire June 14, 2021. Steven Sullivan seconded.

Roll Call Vote:

Kerry Cyganiewicz, Aye

Jason Johnson, Aye

Steven Sullivan, Aye

Jamie Terry, the Town's new Health Agent introduced herself. She has been in the public health field for 15 years and lives in Charlton. She also serves on the DCRSD school committee. She attended a recent successful flu clinic at Shepherd Hill and looks forward working for Dudley.

## **4. Licenses and Permits:**

Common Victualler License – The Ice Cream Pharm, Inc., 185 West Main Street, Dudley, MA. – Carmella Manzano, owner of the Ice Cream Pharm, Inc. came before the Board. He stated that she would like to sell Sturbridge Coffee Roasters coffee along with pastries from Wholly Cannoli in Worcester. Steven Sullivan motioned to approve the application for a Common Victualler License for The Ice Cream Pharm. Jason Johnson seconded.

Roll Call Vote:

Kerry Cyganiewicz, Aye

Jason Johnson, Aye

Steven Sullivan, Aye

## **5. Town Administrator's Report:**

Jon Ruda stated that the Town is in a good position to receive our request from the CARES ACT and is on track for this week or next week.

## **6. New Business:**

New dates for upcoming meetings in 2021: January 4, 2021; January 25, 2021; February 8, 2021; February 22, 2021; March 8, 2021; March 22, 2021; April 5, 2021; April 19, 2021; May 3, 2021; May 17, 2021; June 7, 2021; June 21, 2021.

## **7. Board Member Comments:**

George Patrinos, Water/Sewer Superintendent, informed members of the recent water break on Fairview Ave. Approximately 20-30 homes were without water but there were no major complaints.

Dean Kochanowski, Fire Chief, thanked the voters for their approval of the new ambulance for the town . It is a much needed piece of equipment and in return will give a top notch services to the citizens of Dudley.

Richard Carmignani stated that the water sewer bills are coming out along with the tax bills in mid-December. If anyone wishes to pay ahead of time for tax purposes or if they plan on leaving for the winter, please call him and he'll arrange payment. Also Medicare enrollment is open.

Kerry Cyganiewicz motioned to adjourn at 7:15pm and to convene into Executive Session under MGL Chapter 30A, Sec. 21(a)(2) – To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions with or contract negotiations with non-union personnel (Highway Superintendent) and to convene into Executive Session under MGL Chapter 30A, Sec. 21(a)(3) – To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (Water/Sewer). Jason Johnson seconded.

Roll Call Vote:

Kerry Cyganiewicz, Aye

Jason Johnson, Aye

Steven Sullivan, Aye

Respectfully Submitted:

Michelle Jervis

Administrative Secretary