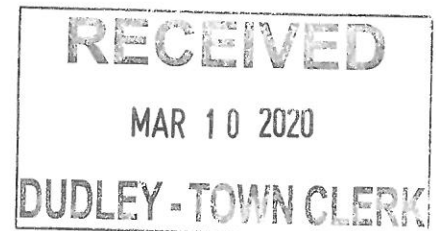


**Town of Dudley**  
**BOARD OF HEALTH**  
**MINUTES**  
**January 28, 2020 @ 4:30pm**  
**Dudley Municipal Complex – Room 321A**  
**71 West Main Street, Dudley, MA**



Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

**Call to Order**

Chairman Jennifer Cournoyer called the meeting to order at 4:31 pm. Board Members in attendance were Roberta Johnson, Lorri Ducharme, and Health Agent, Julie VanArsdalen.

**Pledge of Allegiance**

1. **Accept Minutes of November 19, 2019 meeting- Lorri Ducharme made a motion and Roberta Johnson seconded. Motion Passed**
2. **Fee Schedule Modifications** A motion was made by Roberta Johnson to add a \$100.00 permit fee for "frozen Desserts" and seconded by Lorri Ducharme. The permit fee is for soft serve Ice Cream. Passed unanimously A second motion was made by Lorri Ducharme to establish a fee of 150.00 for the Plan Review Application of a new establishment. Any follow up reviews will have a 75.00 fee. The motion was seconded by Roberta Johnson and passed unanimously.
3. **Funding for Tobacco Compliance checks:** The town is responsible for conducting compliance checks on establishments that sell cigarettes. Average costs are approximately \$90.00 per inspection with 1 or 2 conducted per year. And. A line item will be added to the FY Budget proposal.
4. **Earth Day Discussion:** A tentative date of April 25, 2020 has been suggested and will be brought to the appropriate departments of approval. A letter will be sent to the Selectman for approval.
5. **Agent Report** Julie VanArsdalen noted that the septic season Moratorium is still in effect until late March or early April.
6. **Jenn Cournoyer noted:** Jaime Terry is working with the BOH to set up an EDS Drill at Shephard Hill High School during February vacation.

**Adjourn:** With all business discussed, Robert Johnson made a motion to Adjourn and Lorri Ducharme seconded. The meeting Adjourned at 4:53

**The next meeting is scheduled for February 25, 2020 at 4:30pm**