

## **Town of Dudley**

Board of Selectmen  
Highway Commissioners  
Cemetery Commissioners

**May 6, 2019 @ 6:30pm**  
**Dudley Municipal Complex**  
**71 West Main Street, Dudley, MA**  
**Veteran's Memorial Hall – Room 321A**  
**Approved 5/20/2019**

Some matters have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

### **1. Call to Order, Pledge of Allegiance**

Kerry Cyganiewicz opened the meeting at 6:40pm. In attendance were John Marsi and Paul Joseph. Also in attendance were Greg Balukonis, Town Administrator and Michelle Jervis, Administrative Secretary. Steven Sullivan was absent.

### **2. Approval of Minutes:**

- a. **John Marsi motioned to approve the minutes of April 22, 2019. Paul Joseph seconded. Unanimous 3-0.**
- b. **Paul Joseph motioned to approve but not release the Executive Session minutes of April 22, 2019. John Marsi seconded. Unanimous 3-0.**

### **3. Appointments:**

- a. Veteran's Service Officer – Stephen Rogerson – John Marsi motioned to appoint Stephen Rogerson as Veteran's Agent for the Town of Dudley with a term to expire April 30, 2020 unless the town creates a veteran's district. Paul Joseph seconded. Unanimous 3-0.
- b. Economic Development Committee – Monique Golemo – John Marsi motioned to rescind the vote to appoint Monique Golemo voted April 8, 2019 to be a member of the Economic Development Committee. Paul Joseph seconded. Unanimous 3-0.

### **4. Public Comments/Citizens Comments – Informational:**

### **5. Town Administrator's Report:**

Mr. Balukonis thanked the Board for the last five years as Town Administrator. This is the last meeting he will have in Room 321a. All members wished him a Happy Retirement.

### **6. Around the Town – Focusing on Local Businesses:**

### **8. Licenses/Permits:**

### **9. Public Hearing**

Annual Town Meeting Warrant – Joint meeting with FAA – The Public Hearing opened at 7:07pm. Members of the FAA present were: Ann Gaudreau, Gerry DiDonato, Donald Wilson and Michael Mayotte. Mr. Balukonis stated that the budget is balanced with no debt exclusion or override vote. Articles 1 and 2 are routine articles. Article 3 which is Unpaid Bills from a Prior Year needs a 4/5<sup>th</sup>

vote. Article 7 is the FY2020 budget. The Appendix A, which is the detailed revenue and expenses budget, will be handed out at town meeting. Article 8 is authorizing the Town Accountant to establish revolving accounts. This is required by the State. Article 9 is a transfer of funds to the South Worcester County Communications Center Assessment. Article 10 is the establishing of a DPW. All the detail is in the Article and no changes have been made. An Advisory Board will be established with a Director to run the operations. Article 11 – Acceptance of Easement on Lyons Road provides the town with access to a back piece of land that town owns and has no frontage. This will be a permanent easement; a recordable document with plan. Regarding Article 12 – Investment Policy Statement submitted by the Treasurer/Collector. This policy is for municipal employees and is sadly out of date. It sets the same guidelines as our current policy but with more recent statutory references and best practices. Mr. Balukonis reviewed the zoning bylaw changes. The Planning Board will be holding their Public Hearings on these articles for anyone who is interested. Article 25 – Purchase Firefighter Gear – Chief Kochanowski stated that he is looking to fund twelve sets of fire gear, the fourth year of a four year replacement plan. Article 26 – sponsored by the Board of Assessors – Property Valuation Services – This Article is historically passed over until the Fall Town Meeting. Regarding Article 28 – Amend Animal Control Bylaw submitted by the Town Clerk, this Article provides sufficient detail on what is allowed or not allowed. Article 29 – Amend the Zoning Bylaws sponsored by the Planning Board, is a companion Article to Article 28. Article 30 – Adoption of MGL Chapter 148§26H sponsored by the Fire Department would be a local adoption for automatic sprinkler systems for lodging houses and boarding houses including dormitories. Article 33 – Grant Easement from Town of Dudley on Property adjacent to the Post Office – Mr. Balukonis stated that the Town has been working with the owner of the property behind the fire station to grant an easement to eliminate her right of way to the property but in return gave her another piece of property of equal value. Article 34 is a Petition Article that would change the solar overlay. The Planning Board will be holding a Public Hearing on this Article. The Public Hearing closed at 8:04pm. **John Marsi motioned to vote and sign the Annual Town Meeting Warrant to be held on May 20, 2019. Paul Joseph seconded. Unanimous 3-0.**

**10. Public Business:**

- a. Webster/Dudley Veteran’s Memorial Day schedule – All discussed the parade and schedule of events. The parade is scheduled for Monday, May 27, 2019 beginning at 11:00am at St. Anthony’s Cemetery in Webster and ends at the town hall in Webster.
  
- b. Ken Butkiewicz, Rail Trail – Ken Butkiewicz came before the Board. He is proceeding to convert the rail bridge over the French River to a wood timber pedestrian rail bridge spanning 105 feet. This bridge will be ADA compliant with a railing and fencing to allow bicycles to cross. The 2<sup>nd</sup> bridge is smaller; off of Blue Heron Drive. There are a total of three bridges to complete the trail. In 2006 he was asked to build a rail trail and after these bridges are completed his job is done in Dudley. His final mission is to connect the Dudley trails into Thompson, CT. Mr. Butkiewicz presented the board with a framed map of the trail, similar to the ones at the kiosks near the trail heads. All members thanked Ken for his years of dedicated service to the town.

**11. Board Member Comments:**

John Marsi reminded members that the Dudley Little League will be having their parade this weekend.

**12. Student Representative:**

**13. Departmental Communication:**

**14. Adjournment and Executive Session:**

**Paul Joseph motioned to adjourn at 8:20pm and to convene into Executive Session under M.G.L. Chapter 30A, Section 21(a)(2) – To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining session or contract negotiations with non-union personnel. Police Chief Contract. John Marsi seconded.**

**Roll Call Vote:**

**John Marsi, Aye**

**Paul Joseph, Aye**

**Kerry Cyganiewicz, Aye**

Respectfully submitted,  
Michelle Jervis, Administrative Secretary

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**Roll Call Vote:**

**John Marsi, Aye**

**Paul Joseph, Aye**

**Kerry Cyganiewicz, Aye**

Respectfully submitted,  
Michelle Jervis, Administrative Secretary