

Board of Water and Sewer Commissioner's Meeting November 6, 2019

Present: Scott Zajkowski, Tom Fournier, Bob Sullivan, George Patrinos, and Jennifer Cournoyer

Absent: Fred Bazinet and Jay Spahl

Present: Jeffrey Faulkner, Tighe & Bond, Thomas Mahanna, Tighe & Bond

Scott opened the meeting at 6:30pm with the Pledge of Allegiance

Acceptance of Meeting Minutes from October 2, 2019 & October 23, 2019:

Tom made a motion to accept the minutes of the October 2, 2019 meeting, Bob seconded the motion, no discussion, vote taken, all in favor, passed unanimously.

Tom made a motion to accept the minutes of the October 23, 2019 meeting, Bob seconded the motion, no discussion, vote taken, all in favor, passed unanimously.

Vote to approve Proposal from Tighe and Bond: Jeff Faulkner and Thomas Mahanna from Tighe and Bond were here to present the proposal for the upcoming water projects. The information presented to the Board was regarding the engineering services related to the upcoming projects. A discussion of the packet of information occurred.

Tom made a motion to accept the proposal for \$500,000.00 for design projects from Tighe and Bond, Bob seconded the motion,

A discussion occurred, Scott asked if there was anything out of the ordinary in these projects? Jeff states that he meets with George and reviews everything that is going on. Bob asked will work on all these projects occur concurrently? Jeff states that yes and there is a schedule on page 17 of the packets.

A vote was taken, all in favor, passed unanimously.

Bob made a motion to convene into executive session and then reconvene into regular session, Tom seconded the motion, no discussion, roll call vote, Bob- I, Tom-I, and Scott-I, all in favor, convened into executive session at 6:42pm.

Superintended Position:

Tom made a motion to hire George Patrinos as the new Water/Sewer Superintendent, with an effective date of 11/11/19 and if needed a signed contract, Bob seconded the motion, no discussion, vote was taken, all in favor, passed unanimously.

Revisit and Discuss Pump Usage and Water Consumption: The board was provided with a report of pump usage and consumption report for July-October 2019 as they had last month looking to see the amount pumped and were concerned with running the pumps 24/7. George stated that the pump usage is starting to come down.

Mission Communication System: Bob stated that this is a great system and constantly advancing the technology all the time. Scott questioned the price, Bob stated that the service package runs about \$30/month. Tom asked if Bob could get more information on this and possibly get this going for the future, maybe even get a representative out to a meeting with information.

Water and Sewer Reports:

Sewer Report for the Month of October 2019

1. Pump out Wayne Ave, Lakeview Ave, Lawrence Road, Lyons Road and Luther Lane
2. New Battery in Generator
3. Read Well Meters, Extra meters and water
4. Dug with water, Jaybee Ave
5. Met with Williamson Pump for rail system and update Eisenhower Drive
6. Rack and Picked up all stations
7. Sign Bids for Generator for Lakeview Ave Station
8. Town Meeting Warrant for Phase 4 of I & I study for spring, Rich will be seeking low interest loans

Water Report for the Month of October 2019

1. Monthly bacteria samples were taken and came back clean, also SOC samples taken
2. Meter repair is being completed with new radio reads being installed or replacing the older systems with dead batteries
3. Hydrant flushing is finishing up in the low zone areas
4. Stations are being prepped for the upcoming winter season
5. Dug water service at 26 Jaybee Ave (assisted by Sewer Dept)
6. Dug and repaired numerous water shutoff boxes and gates that were damaged
7. Performed all service and repair on trucks and equipment
8. Town wide leak detection starting this week
9. All Water/Sewer articles passed at Town Meeting (Town Treasurer to begin process for borrowing)
10. Station #3 replacement well drilling has started and is in progress
11. Continued meetings with Community Block Grant Committee (Grant Projects)
12. Have conducted energy audits for the Water and Sewer buildings through the National Grid Energy Efficiency Program (Heating and Lighting)
13. Tighe and Bond will be starting the following projects:
 - a. Station #3 replacement well engineering and permitting phase to seek DEP approval to put pump on line
 - b. Begin the development, engineering and permitting phases of the main station well replacement and rehabilitation project
14. Luke sustained a small cut on his hand that required stiches a Day Kimball Hospital. Cut his hand on dump truck canopy crank while he was turning it, Rich was notified (filled out accident report) and insurance company came down to view crank (said crank was ok)

In addition, the generator proposal for Lakeview Station, George states that we are holding off for this month and will have more information for the next meeting. The generator bids are running around \$18,000.00.

George also explained that he is working on a Grant from National Grid with the Town right now as well. Bob stated that there is also a GAP Funding Grant through Mike Devara at the DEP, Bob will get the information to George.

George is looking to have the reclassification of job titles corrected by Spring.

Scott stated that he had just had a conversation with the Town Administrator, yesterday and that he had been contacted by the union representative and has requested a meeting with him to discuss a wage increase for one of the Water/Sewer Department's employees. The Town Administrator would like to know the feeling of the board on this situation. George stated that the union representative said the board members are welcome at this meeting.

Tom stated that he feels any increases or changes should all be done together. George stated that this has been ongoing and has been hanging there for some time. Tom stated he feels if you are reclassifying all should be done at once. Bob agreed that they should be handled at once. George explained that this has been going on since May and was in effect but then it was taken back and would like to move this along.

Scott stated he will keep all posted about the meeting with the Town Administrator and the Union Representative and he has an idea of how the board feels about this and will notify the Town Administrator and will move this forward as he needs to.

Tom made a motion to adjourn, Bob seconded the motion, no discussion, vote taken, all in favor, passed unanimously.

Meeting adjourned at 7:52pm.

Respectfully submitted,

Jennifer Cournoyer
Administrative Assistant